

The state of Washington, Department of Community, Trade and Economic Development (CTED) is preparing to amend the 2008 Action Plan related to the 2005-2009 Consolidated Plan and is seeking your input. Changes are proposed to include the use of American Recovery and Reinvestment Act (ARRA) funds for the Homeless Prevention and Rapid Re-Housing Program (HPRP).

Summary of Amendment to 2008 Action Plan

Due to the funds provided under ARRA, CTED intends to amend the 2008 Action Plan to make HPRP funds available to address the increasing need for homeless prevention and rapid re-housing assistance. The HPRP will provide financial assistance and services to prevent individuals and families from becoming homeless and help those who are experiencing homelessness to be quickly re-housed and stabilized. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. The funds will provide for a variety of assistance, including: short-term or medium-term rental assistance and housing relocation and stabilization services, including such activities as security or utility deposits, utility payments, moving cost assistance, and case management.

CTED will allocate the available funds to counties through a formula (based on the number of people in poverty and the number of people unemployed) to eligible counties and cities in the balance of state.

CTED will distribute an application to an existing network of non profit organizations, housing authorities and local governments in the balance of state who serve as Lead Agencies and deliver homeless services.

- Applicants will need to submit a budget, which includes an explanation of new FTEs associated with administering the program, and identifying how they will be able to expend funds within the 3 year deadline.
- Applicants will have to describe their experience and capacity in delivering eligible HPRP activities and their readiness to begin services immediately.
- Applicants must identify activities which are in alignment with their County 10-year plan to end homelessness.

CTED will review eligible subgrantee applications to ensure that providers are collaborating with local agencies and service providers that serve similar target populations. Demonstration of this collaboration will also be reviewed during monitoring.

Within 60 days of grant execution, grantees will be evaluated for financial and programmatic risk which will determine the frequency of desk monitoring and on-site monitoring for the next 12 months. This evaluation will be completed annually and the monitoring schedule adjusted accordingly.

Quarterly expenditure projections will be required so CTED can closely monitor spending rates to ensure a timely expenditure of funds. Grantee client data will be reviewed quarterly to evaluate whether or not service projections are met. Technical assistance will be offered as appropriate.

Per HUD's *Notice of Allocations, Application Procedures and Requirements for Homelessness Prevention and Rapid Re-Housing Program Grantees under the American Recovery and Reinvestment Act of 2009* dated March 19, 2009, the public comment period for the amendments is reduced to 12 days. The public comment period will begin on April 17, 2009 and end on April 29, 2009. The proposed 2008 Action Plan amendment is available on the CTED website (www.cted.wa.gov/recovery), at program offices (128-10th Avenue Southwest, Olympia, Washington 98504-2525), or by request.

Written comments will be accepted through April 29, 2009, by e-mail to Doug Hunter at dough@cted.wa.gov or by mail to:

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We look forward to hearing from you. Please contact Doug Hunter at (360) 725-2924 or dough@cted.wa.gov if you need any further information.